temporary

solutions ...

Serving

North

Carolina

State

Government

North Carolina
Office of State Human
Resources



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Temporary Services
for
North Carolina
State Government

## Temporary Services for North Carolina State Government

temporary solutions has been assisting state government with temporary staffing needs since 1986. Our mission is to serve the state exclusively and at a minimal cost, which is passed on to you, our customer. As part of the Office of State Human Resources, we understand the unique needs of state government. Our Placement Counselors are trained to assist you in identifying the most appropriate banded class and associated pay range for each job placement.

temporary solutions recruitment efforts target a very diverse range of personnel, including college students and graduates, retirees, and individuals with professional, administrative technical. clerical backgrounds, just to name We are committed to finding the skilled individuals you need to help you handle staffing needs created by vacations. illnesses, peak production levels, transitional periods or any time your workload demands more. Let us do your temporary staff recruiting, interviewing, testing, placement and payroll!

Here are just a few more advantages to using *temporary solutions*:

- Our rates are based on the minimum rate of the State salary schedule plus a small administrative charge. On average, *temporary solutions* can provide quality temporary employees at 50% less cost than private sector agencies.
- *temporary solutions* now provides you 3 easy ways to submit temporary staff's timesheets: (a) drop off the timesheet in person at the office during business hours or in the drop box after hours, (b) fax timesheets after receiving a prior approval code each pay period, and (c) scan and email the signed timesheets to us at our new designated email address ts.timesheets@nc.gov
- There is no administrative charge if the *temporary solutions* employee is ultimately hired on a permanent basis, as there is with private sector agencies.
- *temporary solutions* Placement Counselors will work diligently to find an employee with the skills & abilities to match your needs.
- If at any time you are not satisfied with the performance of an assigned temporary employee, the *temporary solutions* Placement Counselor will handle the situation for you and arrange for another temporary employee to work the remaining assignment.
- temporary solutions will assist you with your responsibilities under State Policy in tracking and notification of employees reaching the 12-month maximum time on an assignment.

Whether you need a temporary employee for 4 hours, 4 days, 4 weeks, 4 months or longer, *temporary solutions* is your answer!

## Our Team

Program Manager Danny Stutzman

Placement Counselors
Ann Mott-Smith
Minnie Grogan
Samra Cothran

Payroll & Invoicing
Angela Watkins

Human Resources Generalist Brenda Cogan

Receptionist Shirley Banks

## temporary solutions

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(919) 733-7927 (phone) (919) 715-4020 (fax) For additional information, visit our website at www.nctemporarysolutions.com

**Equal Opportunity Employment Employer**